

MINUTES OF A REGULAR MEETING OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF UPPER DEERFIELD, IN THE COUNTY OF CUMBERLAND, HELD ON WEDNESDAY, MARCH 11, 2015 AT 4:00 P.M. IN THE MUNICIPAL BUILDING, HIGHWAY 77, SEABROOK, NEW JERSEY, PURSUANT TO NOTICE.

Present were: James Crilley, Chairman, John O'Neill, Sr., Vice Chairman, John Daddario, Bruce Peterson and Scott Smith all being members of the Township Committee. Also present were: Roy Spoltore, Township Clerk/Administrator, Rocco Tedesco, Township Solicitor Teresa Warburton, Recording Secretary, Brian Murphy, Township Engineer, Chad Ott, EMS Chief and Amy Colaneri, Treasurer.

The meeting was called to order with a public announcement statement read by James Crilley, Chairman.

"This meeting is being held in accordance with the "Open Public Meetings Act". Notice of meeting has been provided as required by law to the South Jersey Times and the Press, Cumberland County Edition. Notice has also been posted in the Municipal Building. The Clerk shall enter this statement in the minutes of this meeting. In compliance with State Fire Safety Statutes the Mayor instructed those present how to exit the room in an emergency.

Jim Crilley gave invocation followed by the flag salute led by John T. O'Neill, Sr.

At this time James Crilley, Chairman opened the meeting for public comment.

Lynn Maun of the Environmental Commission requested a letter of support from the Township Committee for the Environmental Commission's grant application to ANJEC to naturalize a municipal owned storm water basin in order to reduce erosion and improve water quality in the streams. The application deadline is April 1, 2015. On motion of John Daddario, seconded by Bruce Peterson and unanimously approved the Committee authorized a letter of support for the basin beautification grant project. Ms. Maun added that ANJEC is seeking a letter of support from the Committee for a grant request they will be making to allow Chris Abruta from Rutgers to provide stormwater education and a green infrastructure project in the Kirkwood Cohansy Cluster Area. ANJEC's deadline for submission is March 18, 2015. On motion of Bruce Peterson, seconded by Scott Smith and unanimously approved, to support the study within the stormwater guidelines of New Jersey State Statutes

There being no further public comments James Crilley, Chairman called for the approval of minutes for the meeting of February 19, 2015. On a motion of Bruce Peterson, seconded by John T. O'Neill, Sr. to dispense with the reading of the minutes and to accept the minutes as received, unanimously approved 5-0.

James Crilley, Chairman called for a public hearing on an ordinance entitled, Amending Chapter 93, Article XII of the Code of The Township of Upper Deerfield with Respect to the Parking of a Vehicle on a Part of Oak Hill Drive. The Clerk read the proposed Ordinance by title. On motion of Bruce Peterson, seconded by Scott Smith to open the meeting for a public hearing on the proposed ordinance, and unanimously carried. The Chairman instructed the Clerk to distribute copies to those present. Mr. Crilley stated that when cars are parked on the street in this area an emergency vehicle would have trouble reaching residences. There being no further public comments, on motion of Scott Smith, seconded by John Daddario to close the public hearing and unanimously carried. On motion of

Bruce Peterson, seconded by John T. O'Neill, Sr. to approve and adopt proposed ordinance, unanimously carried 5-0 on a roll call vote.

#### INSERT ORDINANCE

James Crilley, Chairman called for a resolution entitled Appointing Plumbing Sub-Code Official – Martin Sullivan. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by Scott Smith to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

#### INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Granting Final Approval of the Coleman (1) Application to sell Development Easement. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John Daddario to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

#### INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Payment of Bills, in the amount of \$139,030.89. On motion of Bruce Peterson, seconded by John T. O'Neill, Sr., to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

#### INSERT RESOLUTION

#### 2015 Budget Report

Roy Spoltore gave an overview of the 2015 draft budget. The Auditors still have to make some adjustments to some line items. Last year's budget reduced the surplus balance around \$500,000. Two of the primary causes were a reduction in taxes paid and previous years anticipated grant revenues were written off. This year's budget needs to find real spending cuts and ways to increase revenues. Street lighting expenditures is one area that needs to be reviewed, Chad Ott has a crew mapping the locations of all street lights in the Township. Potential revenue increases besides gradually increasing the local tax, could come from increasing the base ambulance fee, construction office fee schedules, housing rental registrations and dog licensing. The Township should also look into selling off some Township owned land. Mr. Spoltore also gave an overview of a six year general budget Capital Improvement plan. The water and sewer budget was reviewed and there is a need to continue to phase in small increases to the base monthly water bill over the next two years. The long range Utility Capital Improvement plan is still being developed. One major capital project will be to replace the water tower in Seabrook which can utilize Small Cities facilities grant as well as USDA funding which will minimize the loan amount.

#### COMMITTEE COMMENTS

John Daddario reported that Little League has approximately 300 kids signed up for the 2015 season. Mr. Daddario added that public works did a good job with the recent snow storms with the equipment that is available. Public works is currently repairing pot holes. The new pick-up truck arrived just in time to help with the snow plowing. Three of the trucks broke down during the storm and two are currently back up and running.

Scott Smith reported that the Township roads were in better shape than other roads with the snow removal. Mr. Smith stated that the John Deere mower is in disrepair and undersized to handle

municipal mowing requirements. He added that Little League would like to make the necessary repairs and use it to mow the infields. On motion of Scott Smith, seconded by John T. O'Neill, Sr. to donate the John Deere mower to the Little League, unanimously approved 4-0, on a roll call vote with John Daddario abstaining.

Bruce Peterson did not have a report this evening.

John T. O'Neill, Sr. made a motion to approve Andrea Penny's request to attend a CEU class in New Brunswick on April 15, 2015. The motion was seconded by John Daddario and unanimously approved 5-0 on a roll call vote. Mr. O'Neill, reported that the Township will be attending a gathering of municipal officials and developers on March 20, 2015 in Mount Laurel to discuss each municipalities redevelopment areas.

Mayor Crilley added that Terry, Roy and himself would be attending the meeting on behalf of the Township. Assemblyman Burzichelli has introduced a bill that would enable any restaurant to be able to serve alcoholic beverages with the provision that they do not have a bar. There is a concern that his bill will devalue all existing or future consumption licenses. The Committee will continue to review this bill.

#### ADMINISTRATOR'S REPORT

Roy Spoltore reported that the Planning Board received a request from an attorney concerning the possibility of having the Arnold property which is outside of the planning incentive area to be approved for farmland preservation. The Committee stated that this is a Planning Board function. Colonial Bank is being acquired by Cape Bank and they have requested that the Township payroll either be all direct deposit or all paper checks for the employees. The Committee discussed the matter and decided to have direct deposit for all township employees. Soccer has some portable light towers that the township purchased in 2004 which are no longer functional. The club has asked if they could scrap the towers. On motion of Bruce Peterson, seconded by John Daddario, and unanimously approved, the Committee authorized the club to dispose of the old portable light towers. The construction office shared service agreement with Deerfield Township is up for renewal and Jeryl Goff, Construction Official is in favor of doing an Inter-local Agreement similar to what was done with Stow Creek Township. The Township Committee authorized pursuing a true inter-local with Deerfield Township. The Township Newsletter should be completed this weekend. The NJLM Advisories contained an overview of the recent court ruling pertaining to COAH which is in today's packet for review. The Township received a complaint from a lady who claims she got a 6" nail in her tire when she was at the convenience center. She requested the township reimburse her for the tire. The Committee discussed the situation and denied replacing the tire. The Committee suggested adding signs at the convenience center that states that you are entering at your own risk.

#### ENGINEER'S REPORT

Brian Murphy reported he has been working with Chad Ott on various drainage issues in the Township which are mostly on private properties. Mr. Murphy stated that he is currently wrapping up the convenience center plans. He added that he continues to work with EPA on their requests at the old Landfill.

At this time James Crilley, Chairman opened the meeting for additional public comments.

Nancy Ridgway of Irving Avenue was concerned about the number of restaurants that may be serving alcoholic beverages if the Burzichelli bill is approved.

With no other public comments and no further business to come before the Committee, on a motion of Bruce Peterson, seconded by John T. O'Neill, Sr., to adjourn the meeting, and unanimously carried.

Respectfully submitted,

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Teresa L. Warburton, Recording Secretary

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Roy J. Spoltore, Township Clerk