

**MINUTES OF A REGULAR MEETING OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF UPPER DEERFIELD, IN THE COUNTY OF CUMBERLAND, HELD ON WEDNESDAY, MAY 21, 2015 AT 7:00 P.M. IN THE MUNICIPAL BUILDING, HIGHWAY 77, SEABROOK, NEW JERSEY, PURSUANT TO NOTICE.**

Present were: James Crilley, Chairman, John O'Neill, Sr., Vice Chairman, Bruce Peterson, John Daddario, and Scott Smith all being members of the Township Committee. Also present were: Roy Spoltore, Township Clerk/Administrator, Rocco Tedesco, Township Solicitor and Teresa Warburton, Recording Secretary.

The meeting was called to order with a public announcement statement read by James Crilley, Chairman.

“This meeting is being held in accordance with the “Open Public Meetings Act”. Notice of meeting has been provided and published as required by law in the South Jersey Times and the Press, Cumberland County Edition. Notice has also been posted in the Municipal Building. The Clerk shall enter this statement in the minutes of this meeting. In compliance with State Fire Safety Statutes the Mayor instructed those present how to exit the room in an emergency.

James Crilley gave the invocation followed by the flag salute led by Bruce Peterson.

James Crilley, Chairman opened the meeting for public comment.

Carl Kirstein expressed his desire and the other property owners that live along Seeley Lake that the dam be repaired. He explained that there are federal funds to cover most of the replacement costs. He added that the County may be willing to move the project forward but they would like some assurance that the municipality may be willing to assist with the inspection/maintenance costs going forward. Mr. Kirstein stated that there would be an area to allow for public access to the lake. The Committee agreed to setup a meeting where a group of Township officials could talk with a group of County officials to determine what the long term obligations might be. Roy Spoltore will set up a meeting.

With no other public comments, James Crilley, Chairman called for the approval of minutes for the meeting of May 7, 2015. On a motion of Bruce Peterson., seconded by Scott Smith, to dispense with the reading of the minutes, and to accept the minutes as received, was unanimously approved 5-0.

James Crilley, Chairman called for a public hearing Amending Chapter 188-1 of the Code of The Township of Upper Deerfield. On motion of John T. O'Neill, Sr., seconded by Scott Smith, to open the meeting for a public hearing unanimously approved 5-0 on a roll call vote. There being no public comments, on a motion of Bruce Peterson, seconded by John T. O'Neill, Sr. to close the public hearing and unanimously carried. On motion of John Daddario, seconded by Bruce Peterson to approve and adopt proposed ordinance, unanimously carried 5-0 on a roll call vote.

**INSERT ORDINANCE**

James Crilley, Chairman called for a public hearing Amending Chapter 396 of the Code of the Township of Upper Deerfield with Respect to Water Use and Fees. On motion of John T. O'Neill, Sr., seconded by Scott Smith, to open the meeting for a public hearing unanimously approved 5-0 on a roll call vote. John T. O'Neill, Sr. & Scott Smith stated that the water rates need to be gradually increased to cover the cost of the operation. There being no comments from the public, on motion of Bruce Peterson, seconded by John Daddario to close the public hearing and unanimously carried. On motion of John T. O'Neill, Sr., seconded by Scott Smith to approve and adopt proposed ordinance, unanimously carried 5-0 on a roll call vote.

## INSERT ORDINANCE

James Crilley, Chairman called for a public hearing Amending Ordinance 683 Authorizing Participation in the Joint Municipal Court known as the Cumberland-Salem Regional Municipal Court and Authorizing Amendment to the Agreement for the Operation of a Joint Municipal Court Between the Township of Deerfield, Township of Greenwich, Township of Hopewell, Township of Lawrence, Township of Pittsgrove, Borough of Shiloh, Township of Stow Creek and Township of Upper Deerfield. On motion of Bruce Peterson, seconded by Scott Smith, to open the meeting for a public hearing and unanimously carried. Roy Spoltore explained that this ordinance will allow the Downe Township to enter the CS Regional Municipal Court. James Crilley commented that the Joint Municipal Court has been doing well and saving all the municipalities money. Nancy Ridgway of Irving Avenue congratulated the Committee on getting another Township to the Court system and reducing the expenses, but was concerned that the Staff might get overwhelmed with the workload. There being no further public comments, on motion of John T. O'Neill, Sr., seconded by Bruce Peterson to close the public hearing and unanimously carried. On motion of Bruce Peterson, seconded by Scott Smith to approve and adopt proposed ordinance, unanimously carried 5-0 on a roll call vote.

## INSERT ORDINANCE

James Crilley, Chairman called for a resolution entitled Authorizing Professional Service Agreement with Fralinger Engineering for the Reconstruction of Button Mill Road and Cornwell Drive. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John Daddario to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote

## INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Payment of Bills, in the amount of \$749,284.99. On motion of Bruce Peterson, seconded by Scott Smith to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

## INSERT RESOLUTION

## COMMITTEE REPORTS

John Daddario reported that he has been getting compliments on the conditions of the sports complex and how the roads are being maintained. Two benches are ordered for the basketball courts. Mr. Daddario added that he met with Station 33 and Station 31 and will be meeting with Station 32 to update the companies on short and long range goals.

Scott Smith reported that public works crews have finished repairing the drainage inlets on Concord Court. Hopewell and Upper Deerfield Townships public works will be assisting with maintenance issues and the pouring of concrete pads at Bostwick Lake.

Bruce Peterson reported that there are two large trees at the entrance to the Recycling Center that have the potential to fall. Mr. Peterson suggested that the Township look to see if the trees are in the Access Road ROW or if they are in the State Highway ROW. If they are in the Township ROW we should look into having them removed.

John T. O'Neill, Sr. reported that 8 businesses were visited and it was encouraging to hear their positive attitude despite the current economic conditions.

Mayor Crilley reported that the following businesses were visited: Acme, Crestwood, DiLisi's, Hibbett Sports, Highway 77 Motel, KMT, MaxFit and ShopRite. He added that any of the businesses that were visited that had concerns will be followed up. Tony Stanzione and Roy Spoltore went on the business visits and some of the businesses did not know some of the economic development programs that were available to assist them. Comcast sent a letter stating that CRHS senior, Caroline Jorgenson received Leaders and Achievers award in the amount of \$1,000.00 The Committee agreed that they will be probably cancel the July 2, 2015 Township Committee meeting.

## **ADMINISTRATOR'S REPORT**

Roy Spoltore reported that the April departmental reports and a copy of the Township's letter opposing the BPU and Verizon Stipulation Agreement are in this evening's packet for review. The bid proposal document for the replacement windows for the Municipal Building should be completed next week and submitted to Pella distributors. Mr. Spoltore added that information has been submitted to the State to remain in the agricultural preservation planning incentive grant program for state fiscal year 2015/2016. The draft street light removal map was available for review.

## **DEPARTMENTAL MONTHLY REPORTS: April 2015**

Animal Control and Dog Registrar Monthly Report
Clerks Monthly Report
Construction Office Monthly Report
Housing and Zoning
Municipal Court Monthly Report
Tax Collectors Report
Vital Statistics
Fire Official

## **TREASURERS REPORT**

The Treasurer's report was accepted.

## **SOLICITOR'S REPORT**

Rocco Tedesco reported that the potential developer of Bristol Ponds has submitted their escrow funds and signed the agreement to request the Township Planning Board conduct a study to determine if the Bristol Pond parcels would be eligible to be deemed an area in need of redevelopment. Mr. Tedesco offered to meet with the Planning Board to explain the proposed study. Mr. Tedesco also explained the draft ordinance for the operational requirements for a liquor license in the Township was included for your review. The draft ordinance contains permitted hours of operation and other pertinent information but does not duplicate guidelines that State Statutes regulate. He suggested that the surrounding municipalities be contacted to see what is their fee schedule and hours of operation.

At this time James Crilley, Chairman opened the meeting for public comments.

Sandy Acevedo of Old Burlington Road asked how many liquor licenses are available in the Township. Mr. Tedesco stated that there could be 2 consumption and 1 distribution licenses based on population of the Township. Mrs. Acevedo commented that coaches are parking on the walk path area during their games near the Senior Center.

Nancy Ridgway of Irving Avenue stated that at a Cumberland County Improvement Authority meeting there was discussion of having residents take the Electronics back to the stores rather than the convenience centers.

With no other public comments, James Crilley, Chairman called for a resolution Authorizing Closed Session to for a resolution Authorizing Closed Session to update the Committee on personnel, litigation, contracts and other matters requiring attorney client privileged confidential communications. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by Scott Smith to approve and adopt resolution, unanimously carried 5-0.

INSERT RESOLUTION

The Committee reopened the public portion of the meeting on a motion of Bruce Peterson, seconded by John Daddario and unanimously carried.

With no further business to come before the Committee, on a motion of Bruce Peterson, seconded by Scott Smith, to adjourn the meeting, and unanimously carried 5-0.

Respectfully submitted,

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Teresa L. Warburton, Recording Secretary

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Roy J. Spoltore, Township Clerk