

MINUTES OF A REGULAR MEETING OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF UPPER DEERFIELD, IN THE COUNTY OF CUMBERLAND, HELD ON WEDNESDAY, OCTOBER 1, 2015 AT 7:00 P.M. IN THE MUNICIPAL BUILDING, HIGHWAY 77, SEABROOK, NEW JERSEY, PURSUANT TO NOTICE.

Present were: James Crilley, Chairman, Bruce Peterson, John Daddario, and John T. O'Neill, Sr. all being members of the Township Committee. Also present were: Roy Spoltore, Township Clerk/Administrator, Rocco Tedesco, Township Solicitor, Teresa Warburton, Recording Secretary, Amy Colaneri, Treasurer, Brian Murphy, Engineer, Randall Scheule, Planner and Chad Ott, EMS and Public Works. Scott Smith was unable to attend the meeting.

The meeting was called to order with a public announcement statement read by James Crilley, Chairman.

“This meeting is being held in accordance with the “Open Pubic Meetings Act”. Notice of meeting has been provided and published as required by law in the South Jersey Times and the Press, Cumberland County Edition. Notice has also been posted in the Municipal Building. The Clerk shall enter this statement in the minutes of this meeting. In compliance with State Fire Safety Statutes the Mayor instructed those present how to exit the room in an emergency.

James Crilley gave the invocation followed by the flag salute led by Bruce Peterson.

James Crilley, Chairman opened the meeting for public comment. Dean Hawk of Merritt Avenue informed the Committee that the Cumberland County Improvement Authority is looking to purchase 5 properties in Vineland for 3.4 million dollars and his research shows that the property is valued at 2.6 million dollars.

With no other public comments, James Crilley, Chairman called for the approval of minutes for the meeting of September 17, 2015. On a motion of John Daddario, seconded by Bruce Peterson to dispense with the reading of the minutes, and to accept the minutes as received, was unanimously approved 5-0.

James Crilley, Chairman called for a resolution entitled Approval of Change Order #1 Small Cities - Palmer. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John Daddario to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Resolution Awarding Bid for Home Rehabilitation – Tarquinio, Block 2501, Lot 69. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John T. O'Neill, Sr. to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Tax Payments to be refunded. The Clerk read the resolution by title. On motion of John Daddario, seconded by John T. O'Neill, Sr., to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Municipal Shared Services Defense Agreement. The Clerk read the resolution by title. Rocco Tedesco, Solicitor gave an overview of the agreement informing the Committee that the original agreement was with Dr. Burchell doing the study, however he has fallen ill and this amendment will allow his work to be done by another firm. On motion of Bruce Peterson, seconded by John Daddario to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Appointing Temporary Fire Safety Official – Chris Williams. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John Daddario to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Payment of Bills, in the amount of \$208,126.38. On motion of Bruce Peterson, seconded by John T. O'Neill, Sr. to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

INSERT RESOLUTION

COMMITTEE REPORTS

John Daddario reported that he spoke with Chad Ott, public works has been preparing for the anticipated storm by clearing the storm drains, checking the equipment, stocking gas and supplies. Emergency Management and the Fire Departments are also prepared if the storm hits the area.

Bruce Peterson reported that the windows are still on schedule to be installed at the end of October or early November. He added that he and Mr. Daddario will be reviewing the location of the street lights and will be recommending removing duplicate lights and lights that do not conform to current street light guidelines.

John T. O'Neill, Sr. requested approval for Ed Fleetwood to take two CEU classes at a cost of \$40.00. The motion was seconded by John Daddario, and unanimously carried 4-0 on a roll call vote. Mr. O'Neill added that he attended a meeting of municipal officials and Freeholders. Most of the discussion centered on DEP's and the County Health Departments enforcement of septic systems in the bayshore communities and the stipulation agreement between BPU and Verizon regarding the future regulations of copper landlines.

Mayor Crilley reported that the County Public Works officials passed out the 5 year county road project plan at the meeting. Wal-Mart will hold a Grand Reopening at 6:45am, Friday morning. The Cumberland County Solid Waste Advisory Committee will meet on 10/20/15 in Millville. The Senior Center will host the Cumberland County Health Department annual flu shots on 10/23/15, this notice should be placed on the Township Website for residents.

ADMINISTRATOR'S REPORT

Roy Spoltore presented the results of the DCA's 2015 best practices questionnaire to the Committee and informed them that the Township scored a 96 percent compliance. Carol Cummings will be leaving her position as manager of Court Vicinage 15 and moving to the Camden County Vicinage they currently do not have a replacement as of yet. The Assessor has filed his added assessments for the year along with results of tax appeals and the Township's total valuation for 2016 will be about the same as 2015. The 2016 valuation ratio will be 102.08 percent. Currently there are 76 dogs that have not been registered in 2015; several notices have been sent, including two that have informed the owners that a summons to appear in court for failure to renew is the next step. The Monthly Planner magazine and recent NJLM Mayors Advisories are in this evening's packet for review. The National Lands Trust sent a letter to the Sunset Lake property owner to request a 120 day extension to complete the land survey for the property while additional funding sources are pursued. The new utility pick-up truck has come in and the old utility truck will be used for public works and buildings and grounds.

ENGINEER'S REPORT

Brian Murphy reported that the replacement of sewer lines has been going well until the contractor went to tie in the Clement Pappas lines. Unanticipated sewer lines have required additional test digging to determine the appropriate replacement and tie in. Deltronics is currently re-constructing one of the pumps at the Sunset Lake lift station. Prices were received for the installation of drywall at the Love Lane water facility. Don Merc Drywall Services \$10,060.00, Machine Drywall, Ltd. – No Bid, Delaware Valley Drywall – No Bid, and Continental Drywall, Inc. – No Bid. On motion of John T. O'Neill, Sr., seconded by Bruce Peterson and unanimously approved on a roll call vote, to award contract for Drywall installation to Don Merc Drywall Services in the amount of \$10,060.00. Diego Garcia from the EPA regional office in New York requested no trespassing signs be placed around the old landfill and informed us that a 5 year re-evaluation of the facility is coming up.

SOLICITOR'S REPORT

Rocco Tedesco, Solicitor – did not have a report.

James Crilley called for a motion to temporarily suspend the Township Committee meeting so that the members could convene a regularly scheduled meeting of the Redevelopment Entity. On a motion of Bruce Peterson, seconded by John Daddario and unanimously carried the Township Committee meeting was temporarily suspended at 7:30 pm.

James Crilley, Chairman called for a motion to reconvene the Township Committee meeting at 8:18 pm. Bruce Peterson made the motion, seconded by John T. O'Neill, Sr. and unanimously approved 4-0 to reconvene the Township Committee meeting.

REOPEN TO PUBLIC SESSION

At this time James Crilley, Chairman opened the meeting for additional public comments.

Dean Hawk of Merritt Avenue commented that the Township should be informing the residents about the street light reduction plan. Nancy Ridgway of Irving Avenue reported that the dog census has not come to her house, and there are some unregistered dogs in her neighborhood.

With no other public comments, James Crilley, Chairman called for a resolution Authorizing Closed Session for personnel, litigation, contracts and attorney client confidential communications . The Clerk read the resolution by title. On motion of John O'Neill, Sr., seconded by John Daddario to approve and adopt resolution, unanimously carried 4-0.

INSERT RESOLUTION

Bruce Peterson made a motion, seconded by John O'Neill, Sr. and unanimously approved 4-0 to reopen the Township Committee meeting to the public.

James Crilley, Chairman explained that the Township has been discussing a shared service agreement with the City of Millville to provide them with construction code review, inspections and clerical services. The Chairman called for a resolution entitled Authorizing Shared Service Agreement with the City of Millville. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John O'Neill, Sr. to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a discussion and introduction of an ordinance entitled, Amending Ordinance 720 Fixing Salaries of Certain Officials of the Township of Upper Deerfield in the County of Cumberland, Providing the Terms of Payment Thereof. The Clerk read the proposed Ordinance by title. On motion of Bruce Peterson, seconded by John Daddario, to approve and adopt proposed ordinance on first reading and setting the date for public hearing on October 15, 2015 at 7:00 pm and was carried 4-0 on a roll call vote. The Chairman instructed the Clerk to advertise same in the South Jersey Times South as required by law and copies to be made available upon request.

INSERT ORDINANCE

With no further business to come before the Committee, on a motion of Bruce Peterson, seconded by John Daddario, to adjourn the meeting, and unanimously carried 4-0.

Respectfully Submitted,

Teresa L. Warburton, Recording Secretary

Roy J. Spoltore, Township Clerk