

**MINUTES OF THE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
UPPER DEERFIELD, IN THE COUNTY OF CUMBERLAND, HELD ON  
THURSDAY, DECEMBER 17, 2015, AT 7:00 P.M. IN THE MUNICIPAL BUILDING,  
HIGHWAY 77, SEABROOK, NEW JERSEY, PURSUANT TO NOTICE**

Present were: James Crilley, John T. O'Neill, Sr., Bruce Peterson, John Daddario and Scott Smith all being members of the Township Committee. Also present were: Dante Romanini, Assistant Solicitor, Roy Spoltore, Township Administrator/Clerk; Teresa Warburton, Recording Secretary, Amy Colaneri, Treasurer, and Chad Ott, Chief of EMS.

The meeting was called to order by Chairman James Crilley and he read the following public meeting announcement.

“This meeting is being held in accordance with the “Open Pubic Meetings Act”. Notice of meeting has been provided and published as required by law in the South Jersey Times and the Press, Cumberland County Edition. Notice has also been posted in the Municipal Building. The Clerk shall enter this statement in the minutes of this meeting. In compliance with State Fire Safety Statutes the Mayor instructed those present how to exit the room in an emergency.

James Crilley gave an invocation followed by the flag salute led by Bruce Peterson.

There being no public comments, Chairman James Crilley called for the approval of minutes for the meeting of December 3, 2015. On motion of John T. O'Neill, Sr., seconded by Scott Smith, to dispense with the reading of the minutes and to accept the minutes as received, unanimously approved 5-0.

Chairman James Crilley called for a discussion and introduction of an ordinance entitled, Amending Chapter 165 of the Code of The Township of Upper Deerfield Entitled: Construction Code Enforcement, “Setting Fees for Construction Permits”. The Clerk read the proposed Ordinance by title. Roy Spoltore explained that the proposed modifications to the fee schedule are identical to what was discussed at the last meeting and new fee schedule would be less than or identical to the state fee schedule. On motion of Bruce Peterson, seconded by John T. O'Neill, Sr., to approve and adopt proposed ordinance on first reading and setting the date for public hearing on December 30, 2015 at 3:00 pm, was carried 5-0 on a roll call vote. The Chairman instructed the Clerk to advertise same in the South Jersey Times as required by law and copies to be made available upon request

INSERT ORDINANCE

Chairman James Crilley called for a discussion and introduction of an ordinance entitled, Amending Chapter 74 and Chapters 287 of the Code of The Township of Upper Deerfield. The Clerk read the proposed Ordinance by title. Roy Spoltore explained that the ordinance is the same as was discussed at the last meeting with the exception of having any fees collected being deposited by the Township Treasurer and having the administrator or clerk reviewing any required certificate of insurances. On motion of John Daddario, seconded by Scott Smith, to approve and adopt proposed ordinance on first reading and setting the date for public hearing on December 30, 2015 at 3:00 pm and was unanimously carried 5-0 on a roll call vote. The Chairman instructed the Clerk to advertise same in the South Jersey Times as required by law and copies to be made available upon request.

INSERT ORDINANCE

Chairman James Crilley called for a resolution entitled Authorizing Application to the Frank H. Stewart Estate Trust for Acquisition Assistance for the Sunset Lake Open Space Project. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John T. O'Neill, Sr. to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

#### INSERT RESOLUTION

Chairman James Crilley called for a resolution entitled Awarding Proposal for Home Rehabilitation – Waechter. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John T. O'Neill, Sr. to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

#### INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Payment of Bills in the amount of \$211,498.22. On motion of Bruce Peterson, seconded by John Daddario to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

#### INSERT RESOLUTION

#### COMMITTEE COMMENTS

John Daddario reported that Station 31 hosted a drill this past Sunday with all three fire stations and EMS at the Brock house.

Scott Smith did not have a report this evening.

Bruce Peterson reported that the electronics at the Convenience Center will not be picked up until next year. The Cumberland County Improvement Authority is working on a new agreement with a contractor for next year.

John T. O'Neill, Sr. reported that at the CDC meeting, members were complaining about the lack of newspaper coverage on the western side of the county. Mr. O'Neill presented a request for Amy Colaneri to attend a Municipal Purchasing class in January and May 2016. On motion of John T. O'Neill, Sr., seconded by Scott Smith to approve the two classes at a cost of \$1,764.00, unanimously approved 5-0 on a roll call vote.

Mayor Crilley stated that local municipalities are reviewing who they will designate as the official newspaper designation before reorganization meeting. The CDC meeting also hosted Bev Greco from the CCSPCA who suggested municipalities review their animal control ordinances and she provided sample ordinances from other municipalities. A legal update on the Verizon wire maintenance issue was also presented at the meeting. The membership dues for CDC will remain that same in 2016. The Mayor reported that Bruno Basile announced he was resigning from the the Planning Board at the December meeting of the planning board. The Senior Center Christmas party went well. Resident Mr. Dickson told the Chairman that has never seen the leaf collection done as efficiently as it was done this year.

#### ADMINISTRATOR'S REPORT

Roy Spoltore informed the Committee that there is an email from Tony Rivera regarding the electronic collection and an email from County Engineer John Knoop regarding the county taking ownership of the island on the northbound side of Rosenhayn Avenue at 553 and Rogers Avenue. The Committee asked Mr. Spoltore to work with John Knoop on deeding the property to the County. The

Roadrunner computer software issues with Millville are currently being resolved. An email was received from Westrum to see if the Township was interested in pursuing the property off of Old Deerfield Pike and Love Lane for open space. Mr. Spoltore reported that the two year MOU with the union has been signed. He added that monthly reports for November 2015 and remaining budget numbers as of December 15<sup>th</sup> are also contained in their packet.

At this time Chairman James Crilley opened the meeting for additional public comments.

Nancy Ridgway resident of Irving Avenue wished everyone A Merry Christmas!

With no other public comments, James Crilley, Chairman called for a resolution Authorizing Closed Session to update the Committee on pending litigation, personnel and Attorney Client privileged confidential communications. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John T. O'Neill, Sr. to approve and adopt resolution, unanimously carried 5-0 on a roll call vote. No action will be taken after closed session meeting.

#### INSERT RESOLUTION

The Committee reopened the public portion of the meeting on a motion of Bruce Peterson, seconded by John Daddario and unanimously carried.

There being no further business to come before the Committee, on motion of Bruce Peterson, seconded by John O'Neill to adjourn, unanimously carried.

Respectfully submitted,

---

Teresa L. Warburton  
Recording Secretary

---

Roy J. Spoltore  
Township Clerk